



# Bury Sports Club

Radcliffe Road, Bury

Telephone: 0161 764 1528

## Function Room Hire Agreement

### BOOKING DETAILS

1. Cost of hire per evening (17:30-00:00) £100 returnable deposit based on amount of takings over the bar. i.e. Over £500 full refund as long as all other conditions are adhered to. £400 = return of £80, £300 = return of £60, £200 = return of £40.
2. Room booking only confirmed on receipt of £100.00 deposit returned within 7 days after the event subject to **NO DAMAGE, NO MISBEHAVIOUR INCLUDING UNDER AGE DRINKING AND THE ROOM BEING LEFT IN A SATISFACTORY CONDITION.**
3. Please note that booking is for the room hire only and does not include the pitches. There is to be **NO** table confetti of any sort.
4. PLEASE NOTE THAT WE **UNFORTUNATELY DO NOT CATER ROOM HIRE FOR 18th's BIRTHDAY CELEBRATIONS UNDER ANY CIRCUMSTANCES.**
5. As per the 'licensing act 2003' alcoholic beverages **MUST** be purchased from Bury Sports Club. **NO ALCOHOL TO BE BROUGHT ONTO THE PREMISES!** In addition, it should be noted that it is a criminal offence to serve alcohol to persons under the age of 18 years. It is also a criminal offence for anyone to purchase alcoholic drinks to be consumed by persons under the age of 18 years.
6. Bar to be closed at 23:00 and premises to be vacated by 00:00.
7. No catering residue to be left on premises.
8. Arrangements regarding preparation of room, decorating etc to be made with Bar Staff 14 days before the event. **NO DRAWING PINS OR SELLOTAPE TO BE USED, WHITE TAC ONLY!**
9. Fire regulations displayed on the main doors. **NB: A MAXIMUM OF 120 OCCUPANTS AT ANY TIME (FAILURE TO COMPLY WILL RESULT IN THE DEPOSIT BEING RETAINED).**

Name: .....

Address: .....

.....

.....

Telephone No.: .....

**\*\*I HAVE READ & UNDERSTAND THE ABOVE CONDITIONS OF THE ROOM HIRE\*\***

Signed: ..... (Responsible Person)

Print Name: .....

Date: ..... Date of Hire: .....

**Staff please ensure that basic information is recorded in the DIARY and entry to be initialled.**