



# Bury Sports Club

Radcliffe Road, Bury

Telephone: 0161 764 1528

## Function Room Hire Agreement

### BOOKING DETAILS

1. Cost of hire per evening (19:30-00:00) £100 with £50 returnable deposit based on amount of takings over the bar. i.e. Over £600, £50 refund as long as all other conditions are adhered to. £500 = return of £40, £400 = return of £20, £300 = return of £10.
2. Room booking only confirmed on receipt of £100, 50% deposit returned within 7 days after the event subject to **NO DAMAGE, NO MISBEHAVIOUR INCLUDING UNDER AGE DRINKING AND THE ROOM BEING LEFT IN A SATISFACTORY CONDITION.**
3. Please note that booking is for the room hire only and does not include the pitches. There is to be NO table confetti of any sort.
4. PLEASE NOTE THAT WE **UNFORTUNATELY DO NOT CATER ROOM HIRE FOR 18TH'S BIRTHDAY CELEBRATIONS UNDER ANY CIRCUMSTANCES.**
5. As per the 'licensing act 2003' alcoholic beverages **MUST** be purchased from Bury Sports Club. **NO ALCOHOL TO BE BROUGHT ONTO THE PREMISES!** In addition, it should be noted that it is a criminal offence to serve alcohol to persons under the age of 18 years. It is also a criminal offence for anyone to purchase alcoholic drinks to be consumed by persons under the age of 18 years.
6. Bar to be closed at 23:00 and premises to be vacated by 00:00.
7. No catering residue to be left on premises.
8. Arrangements regarding preparation of room, decorating etc to be made with Bar Staff 14 days before the event. **NO DRAWING PINS OR SELLOTAPE TO BE USED, WHITE TAC ONLY!**
9. Fire regulations displayed on the main doors. **NB: A MAXIMUM OF 120 OCCUPANTS AT ANY TIME (FAILURE TO COMPLY WILL RESULT IN THE DEPOSIT BEING RETAINED).**

Name: .....

Address: .....

.....

.....

Telephone No.: .....

**\*\*I HAVE READ & UNDERSTAND THE ABOVE CONDITIONS OF THE ROOM HIRE\*\***

Signed: ..... (Responsible Person)

Print Name: .....

Date: ..... Date of Hire: .....

**Staff please ensure that basic information is recorded in the DIARY and entry to be initialled.**